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| *Project Concept Note* | Request number:  (Allocated by the Czech Development Agency) |
| Title: | |
| Partner country: | Region/town/locality: |
| Estimated total financial allocation (EUR): | Expected Czech ODA financial contribution (EUR): |
| Proposer / Partner Institution:  *Name, type, mail and web address of partner institution; name and position of responsible manager, phone, fax, e-mail.* | |
| Development challenge:  *Problem analysis. Please explain current situation, identify major problems, their real causes and consequences (problem tree), stating the baseline for the intervention. (max 500 words)* | |
| Stakeholders and beneficiaries analysis:   1. Stakeholders   *Define stakeholders who have significant influence or importance for the solution of the problem given above. (max 200 words)*     1. Beneficiaries   *Specify groups (e.g. education, economic status and other categories) who shall directly benefit from the intervention, and those who will benefit indirectly. (max 200 words)*     1. Gender   *Specify the groups (e.g. women, men, girls, boys of different age) who shall directly benefit from the intervention, and those who will benefit indirectly. Explain the gender related norms and other specifics (if applicable). Describe the availability of the gender related data (if known). (max 200 words)* | |
| Overall objective and expected outputs (results):  *Describe the vision of an improved situation and expected results to be achieved through project implementation. You might propose specific indicators of each result. (max 200 words)* | |
| Context analysis:  *Describe key documents (e.g. government, regional, municipal strategies) and their linkage with the proposed intervention. Describe other relevant development interventions executed by the government (or) in cooperation with other donors, complementarity of the proposed intervention with activities carried out so far. (max 300 words)* | |
| Assumptions and risks:  *Briefly analyse external factors that might threaten the proposed intervention as well as critical assumptions for successful implementation. (max 300 words)* | |
| Date and Signature:  *Place, date, name of authorised person within proposer / partner institution and his/her signature, stamp.* | |
| Local authority/partner approval:  *Place, date, name of authorised person and his/her signature, stamp.* | |

By submitting this document, the promoter agrees that the analysis and other information in this document can be used and even modified by the Czech Development Agency for the needs of the Czech ODA, including for public procurement, grant calls, or other processing.